



Donations, Sponsorship & Grants Policy (2026)

1. Purpose

Logan City Recreational & Sporting Club supports local community organisations through donations, sponsorships and grants. This policy outlines how requests are assessed, approved and reported to ensure transparency, fairness and alignment with community impact objectives.

2. Objectives

- Strengthen community connection and wellbeing
- Support local sporting, cultural, educational and welfare programs
- Ensure responsible and transparent allocation of Club resources
- Establish consistent criteria and expectations for all applicants

3. Definitions

Donation: Cash or in-kind contribution.

Sponsorship: Support provided in return for agreed promotional value or recognition.

Grant: Structured financial support awarded for specific projects or initiatives.

4. Eligibility

Eligible organisations include:

- Not-for-profit community groups and charities
- Sporting clubs and associations
- Schools and educational bodies
- Cultural, arts, youth, senior and disability support organisations
- Local health and welfare groups
- Organisations running community events



Not eligible:

- Individuals
- Political, lobbying or advocacy groups
- Commercial for-profit entities
- Religious activities unless non-denominational and community-benefit focused

5. Assessment Criteria

Requests are assessed based on:

- Demonstrated community impact
- Benefit to the Logan region
- Delivery capability and project readiness
- Value for money
- Governance standards
- Proposed recognition of the Club

6. Application Process

- Requests must be submitted using the official **Community Support Application Form** (PDF).
- Applications must be fully completed to be assessed.
- Funding rounds occur **twice per year** (April and October).
- Additional information may be requested if needed.

7. Conditions of Funding

- Funds must only be used for the approved purpose.
- Recognition of the Club must be provided as agreed.
- Any change to scope or activity must be submitted in writing.
- Unused funds must be returned to the Club.



7.1 Board Decision-Making & Authority

- All decisions relating to applications, funding amounts, conditions and timing are **final and made at the sole discretion of the Logan City Recreational & Sporting Club Board** or its delegated committee.
- The Board reserves full authority to approve, decline, partially fund or defer any application without providing justification.
- The Club may request further information as part of the assessment process.
- No correspondence will be entered into regarding unsuccessful applications.

8. Acquittal Requirements

All funded organisations must complete an **Acquittal Form** within 60 days of project completion or by the date set out in their approval letter.

The acquittal must include:

- Expenditure breakdown with receipts
- Project summary and outcomes achieved
- Evidence of community benefit
- Proof of recognition of the Club

Failure to acquit may result in ineligibility for future funding.

9. Transparency

Funding recipients, initiative descriptions and photographs may be published on the Club's website, social media or annual reports.

10. Review

This policy will be reviewed every three years or earlier if required.

Policy effective from 17th December 2025.